

RDA Tasmania

Grant Writing Workshop



Welcome!

- Information about grants
- Where to find grants
- How to apply
- Planning your project

Along the way discuss, ask questions, make notes

Mike Brindley

Regional Development – North West

What is RDA Tasmania?

- National network
- RDA Tasmania Committee is a not for profit organisation
- Fully funded by Dept. of Infrastructure, Regional Development and Cities
- Committee membership (board) volunteers
- Assistant with federal government grants



Who are we?

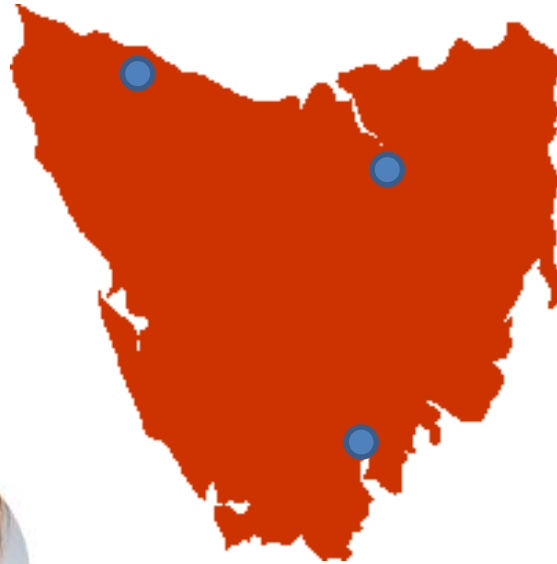


Craig Perkins
**CEO and Director of
Regional Development**

Carmen Lee
Executive Assistant



Mike Brindley
**Regional Development
(North West)**



Kevin Turner
**Regional Development
(North)**



Jen Newman
Regional Development (South)



What is a grant?

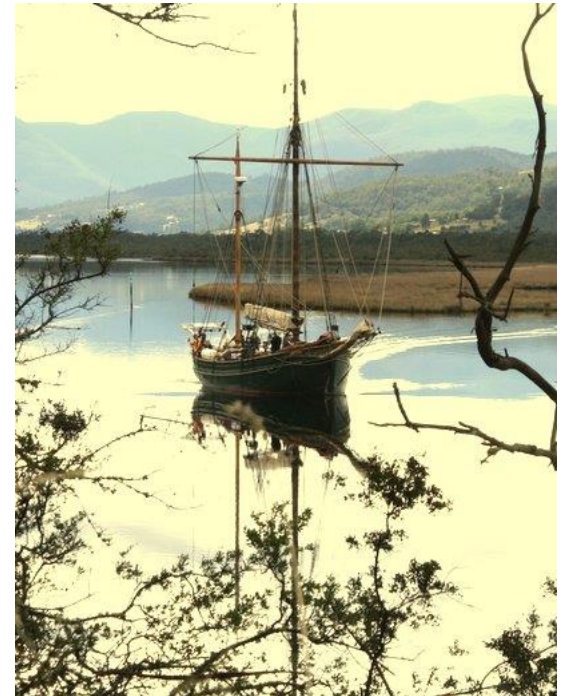
- A sum of money from government or other organisation for a particular purpose
- Successful applicants usually sign a legal grant contract (amount, timeframe, purpose).
- Application process often competitive
- Money comes with reporting and administrative requirements

STRUCTURED PROCESS TO SPEND PUBLIC MONEY



Grants are not always the answer

- Take a lot of time and effort to apply, manage and report
- Time delay in starting project
- Many need matching \$\$
- Grant purpose may not fit
- Are there alternatives?



Who provides grants?

- Australian Government
 - *Building Better Regions Fund*
- Tasmanian Government
 - *Community Support Levy*
 - *Sport & Rec*
 - *Arts Tasmania*
 - *Skills Tasmania*
- Local Government
- Community organisations
 - *Tas Community Fund*
- Banks
- Private sector
 - *Nystar*
 - *Cadbury*
 - *Hydro Tasmania*
 - *Bell Bay Aluminium*
 - *Tassal*
- Philanthropic foundations
 - *Ian Potter Foundation*
 - *Myer Foundation*

***Summary sheet with
information and newsletter
sign-up links***

How to hear about grants?

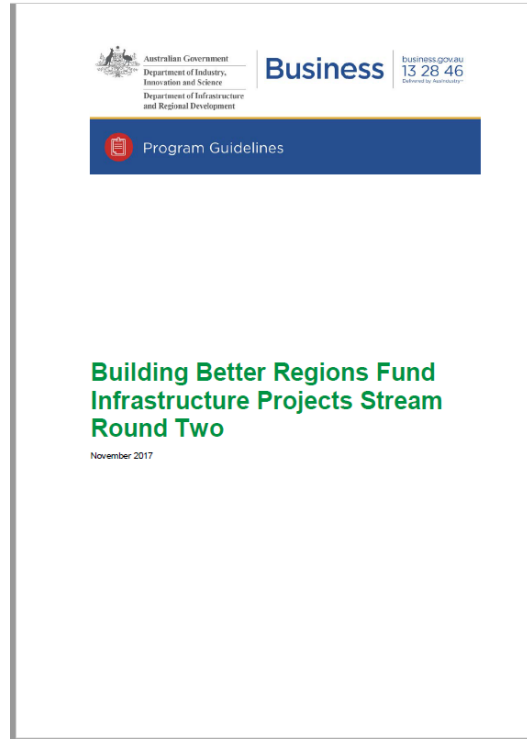
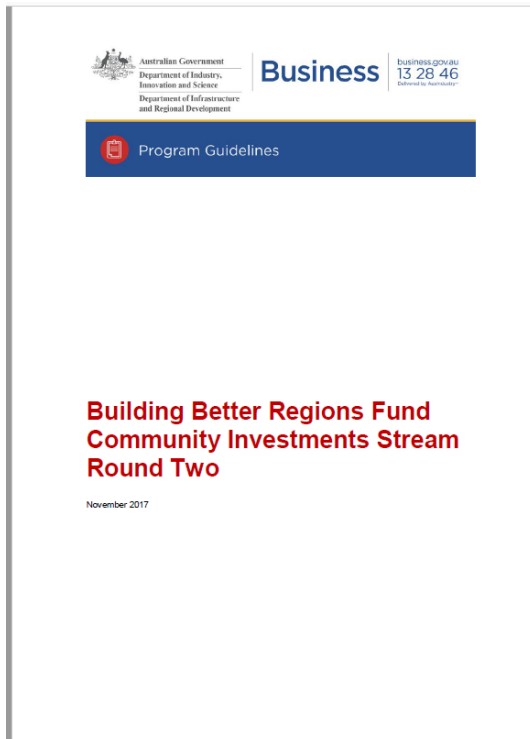
- RDA Tasmania e-news!!
- Daily, community and local MP Newsletters
- State Government Departments – DPAC Grant Alert, Sport&Rec newsletter/social media, Arts Tas newsletter
- Local Councils – newsletters, email lists, Facebook
- Federal Government – business.gov.au
- Newsletters and e-news – TasCOSS, RDA Tasmania
- Our Community is a paid website
- Philanthropy Australia

All government grant information is free!



You decide to apply

- How to get started?



Key Information

- Eligibility
- Grant amount/matching \$
- Closing date, grant period
- What can and can't be funded
- Assessment criteria
- How to apply and mandatory documents




Secret of grant writing...

- there isn't one.
- But **clear writing** and **answering the questions** will help
- Make sure you give them **what they ask for**, not just what you have on hand
- Use **data and examples** wherever possible



Some tips

- Don't just **repeat** the merit criteria
 - Don't ignore parts of the guidelines that don't fit
 - Use **data and examples** wherever possible
 - Your project will compete with many others, **why** is it worth funding?
 - If something is mandatory it is **MANDATORY**
 - Be clear what you **spending the grant money** on, and that it fits the grant guidelines
- 

Where to find facts?

Grants and Documents

It is RDA Tasmania's priority to increase collaboration and efficiencies between federal, state and local government and to provide advice and knowledge on local and regional economic development.

Report to the Region +

Grant Writing Tips -

- > [Data Sources and Evidence for Community Grants June 2018](#)
- > [Grant data sources and evidence August 2017](#)
- > [NSRF Assessment Criteria 2 Help Sheet](#)
- > [Key principles of a successful economic development project](#)
- > [Grant writing tips fundamentals](#)

RDA Tasmania Documents & Reports +

Key Principles of a Successful Economic Development Project

This information sheet summarises the key principles of a successful project

The image shows a document titled 'Key principles of a successful Economic Development Project' from Regional Development Australia Tasmania. The document includes an introduction stating that a growing economy means better jobs, more wealth, and greater opportunities. It lists several key principles, with 'Principle 1. Economic Growth' highlighted. This principle includes a list of five points: 1. Drive economic transition or transformation, 2. Build on the regions competitive advantage or create new ones, 3. Enhance our economic capacity, 4. Retain skills within the region, 5. Stimulate private investment and create jobs. It also features a 'Want more?' section with 'Where to find additional resources?' and 'Where to find additional resources?' links. The document is branded with the RDA Tasmania logo and contact information.

[Download Key Principles PDF](#)

Wider benefit?

- Local council
- Other users
- Local MPs
- Meet strategy plans?
- Particular ages, groups, geographic reach?
- Letters of support – be CLEAR what you need




Where to find help?


- Contact person for grant
- Grant writers – only as good as the information you give them
- BECs
- RDA Tasmania



Don't just be positive

- Understand the scope of your project, your **resources and limitations**
 - Do a **risk analysis** and be realistic, it will provide confidence
 - Be clear **what will happen** if you don't get the grant
 - **Value for money** – too high or too low?
- 

Actually writing it


- Need **more** than the first draft
 - 26ten booklet
 - Get someone (everyone?!) who doesn't know much about it to **read it through**
 - **Don't leave it** to 4:59pm on the closing date to lodge
 - **File name** – yours not the grant program
- 

Clear and concise

This exciting project is strategically located in the centre of our community hub and has strong local support and emphatic endorsement from all key stakeholders and those intrinsic to the success of this worthy venture.

The building of a Men's Shed in Good Town is supported by the local RSL, Rotary Club and council.

What happens once its in?

- Strict **protocols and probity**
 - **Due diligence** and eligibility
 - Often won't matter if they like it – it has to **score highly**
 - Assessors will read **HEAPS** of applications – be clear and concise and make scoring easy
- 

If you get the money?

- You might need a separate bank account
- Record everything
- Receipts and proof of expenditure
- Measure outcomes
- Photos, testimonies
- Launch/Marketing



How we can help?

Our website has great stuff on it, like guides, **our e-news**, Regional Plan, submissions and documents.



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